**Chesapeake Treasures Chapter of SAGA – Expense Voucher**

**Expenses**: **Item/Explanation: Amount:**

|  |  |  |
| --- | --- | --- |
| * **Newsletter** |  |  |
| * **Program/Workshop** |  |  |
| * + Education/Workshop Committee |  |  |
| * + Programs Committee |  |  |
| * + Retreat |  |  |
| * **Supplies** |  |  |
| * + Meeting Raffle |  |  |
| * + Show & Share |  |  |
| * **Other** |  |  |
| * + Convention Basket/Favors |  |  |
| * + Gifts/Donations/Church |  |  |
| * + Historian |  |  |
| * + Hospitality |  |  |
| * + Kids Can Stitch |  |  |
| * + Library |  |  |
| * + Membership |  |  |
| * + Miscellaneous |  |  |
| * + Public Service/Wee Care |  |  |
| * + Publicity |  |  |
| * + Website |  |  |

Total Expense $

Signature of Purchaser Date

Check Number Date