**Chesapeake Treasures Chapter of SAGA – Expense Voucher**

 **Expenses**: **Item/Explanation: Amount:**

|  |  |  |
| --- | --- | --- |
| * **Newsletter**
 |  |  |
| * **Program/Workshop**
 |  |  |
| * + Education/Workshop Committee
 |  |  |
| * + Programs Committee
 |  |  |
| * + Retreat
 |  |  |
| * **Supplies**
 |  |  |
| * + Meeting Raffle
 |  |  |
| * + Show & Share
 |  |  |
| * **Other**
 |  |  |
| * + Convention Basket/Favors
 |  |  |
| * + Gifts/Donations/Church
 |  |  |
| * + Historian
 |  |  |
| * + Hospitality
 |  |  |
| * + Kids Can Stitch
 |  |  |
| * + Library
 |  |  |
| * + Membership
 |  |  |
| * + Miscellaneous
 |  |  |
| * + Public Service/Wee Care
 |  |  |
| * + Publicity
 |  |  |
| * + Website
 |  |  |

Total Expense $

Signature of Purchaser Date

 Check Number Date