

Chesapeake Treasures Expense Voucher

Expenses:	Item/explanation	Amount
• Newsletter		
• Program/Workshop		
○ Education/Workshop Committee		
○ Programs Committee		
○ Retreat		
• Supplies		
○ Meeting Raffle		
○ Show & Share		
• Other		
○ Convention Basket/Favors		
○ Gifts/Donations/Library		
○ Historian		
○ Hospitality		
○ Kids Can Stitch		
○ Library		
○ Membership		
○ Miscellaneous		
○ Public Service/Wee Care		
○ Publicity		
○ Website		

Total expenses _____

Signature of purchaser

date

Check number

date